



Regular Board Meeting Minutes
August 20, 2025

The Regular August Board meeting of the Lee Hammond MDWCA was called to order at 18:00 on Aug. 20, 2025, at 414 RD 5500 by Barbara Kiipper.

Present

Barb Kiipper
Teresa Steven
Russell Cloer
Tye Bell
Doug Smith
Moses Herrera
Aaron Lee
Tiffany Alcon

After the review of the minutes of July 16, 2025, Barb asked if there were any questions or concerns, Doug made a note that for the audit, we stated there were significant deficiencies, and we have already made the changes. He would like to have that documented in the minutes as well. We will make the changes to the minutes for July and present at the next board meeting for approval. ~~No motion~~ needed, all agreed.

A handwritten signature in black ink, appearing to be "Doug", written over the end of the text block.

Approval of Agenda

The agenda included, Approval of agenda, Consideration and approval of last meeting minutes, Financial report, Operational report, Discussion/Approval of Letter designating Aaron and Tiffany as designated representative and point of contact for USDA funding. Aaron made a small adjustment to this one, as it needs to be a resolution and not a letter, Resolution 2025-09. Discussion of some possible adjustments to our board member handbook. The executive session will be moved to the end of the agenda. Member/customer issues.

Barb asked for Motion to approve Agenda. **Teresa Steven moved, Doug Smith seconded to approve the agenda. Motion carried.**

System Report

Financial Report

Aaron gave a financial report for July, Revenue was \$141,629 90% of the budget. Expenditures were \$85,616 88% of budget. Other Revenue was \$1,774 which was interest income, which was about 173%. Other Expenditures were \$29,358 111% of Budget. Total Net Revenue for July was \$28,430.

Operation report:

In July we produced 22,167,100 and sold 21,222,814, Lost 944,286

We need to look over our drought policy, the forecast shows hot and dry for the next 12 months, basically the San Juan basin all the way to Silverton and Pagosa Springs. Next year they expect Navajo will be at the inlet for Napi, if it gets there, other peoples water might get turned off. Ditches in our area might go into rotation. As Napi is a priority for Navajo lake. We are probably not in a bad place, but if ditches go into rotation, they may require us into drought restrictions. We have a policy, but it has not been checked in quite some time. Something we are going to have to start looking at in the next couple of months.

Discussion and approval of Resolution 2025-09 designating Aaron and Tiffany as designated representative and point of contact for USDA funding application.

This could help us with funding, and with up to 75% loan forgiveness due to our household incomes around our area.

Tye Bell Motioned, Teresa Steven seconded, all in favor.

Discussion of some possible adjustments to our board member handbook.

Aaron had called Doug to ask him to present something about assessing the Board mission goals and objectives. Set up something that our board would expect to happen this year, and also for Aaron to have his own information that he would be doing, working on his own office staff. The first one is in the board handbook. The #6 is the strategic planning Operation policy and procedure, and it talks about what's the big picture we need to be looking at for the next 4-6 years. We have to go through the process to establish that. Doug gave us some handouts (attached) on some thoughts he had generated. He is sure there are other thoughts as well, but just a proposal way to look at it. Heard Aaron touch on a few of these, but nothing was ever documented, and we can look at it and agree upon the outlook part.

The next thing Doug is looking at is the Mission statement we have and what does the mission statement mean. When you look at the handbook, it has a lot of objectives and goals, and the requirements for the individuals on the board to be considered in the management of the operations. Doug handed out another printout (attached), The 3 main objectives Doug got out of that was Excel water quality, safety, customer service, and on the back is workplace culture. Under excellence and water quality, most of that stuff is done during the budget process but it's kind of a checklist that the board needs to look at to make sure it is covered and within our budget. So this is just some thoughts, but Doug thinks, if we want to take that approach, we need to meet as a committee with Aaron, or a few people

would meet up, draw up for approval of everybody else, if you want to take an approach like that.

Barb asked: Is this something we could discuss further during Aaron's review tonight in executive session. As far as the creation of goals and objectives.

Doug: Definitely, Aaron needs to be a part of it.

Tye: As we do rely on Aaron to give us the information.

Aaron: I think these first items on the forward thinking page, a lot of this is covered. Our Treatment plant production, we are in good shape there. We are running about 20 hours and our filters are not turned up all the way, so we can run more water than we currently do. Our existing water rights are more than enough, but we have access to more if we need them, and if the case may be, it's literally a form and we could have them in 2 months or so. It's a leasing process through the office of State Engineer. Right now it's not that huge of a thing, but we do need a plan, because if we get 3-4 subdivisions out on Sullivan road, we are going to be in trouble. We don't have a way to get the water there. We have one 6" line and one 4" line. Blanco and Apple orchard have approached Aaron about purchasing water from us. This would be a project funded by the State, as we are almost to the river now, but we would have to upgrade the 4 and 6" line, river crossing, and a couple miles of pipe. We would need a 10-12" pipe at the river. There is money for this, it's for regionalisation projects. This would also give us another way to provide Bloomfield in an emergency situation. We might look at building a water treatment plant at the end of our system out on Sullivan road or in the Blanco area somewhere, don't know, but a possibility maybe. Just thoughts, no plan yet. This is why a 6,10 even 20 year plan is a good idea. We have a 40 year plan now for water rights.

Aaron would like to sit down in the next couple of months and have a workshop or something like that so we can spend some time on the stuff Doug had gone over.

Barb: This is a great idea, as she has always encouraged Aaron to get ahead of the curve, always be ahead of the curve. Agreeing to have a workshop day to focus and knock this out is a great idea.

Teresa: A lot of these things tie into the ICIP. (Infrastructure Capital Improvement Plan) Also the states use these to identify what things they want to pay for.

We will set up a time at the next board meeting when we can have a meeting to work on some of the items Doug has brought up. Aaron will work on a couple of dates and see if that works for everyone.

Member/customer issues;

Aaron and Tiffany will be out the first week of November for the Infrastructure conference.

Executive session: 18:45

Aarons review, and Raise framework for employees!

Doug Motioned to go back into regular session, Tye Bell seconded, all agreed.

There being no further business, Doug motioned to adjourn, Mo Seconded, all in favor, adjourned at 19:15.